

**Roxbury Community College**  
**Board of Trustees**  
*Gerald Chertavian, Chair*  
**Meeting Minutes**  
*September 25, 2018*

**Board of Trustees Members:**

**Present:** Gerald Chertavian (Chairman); Sheriff Tompkins (Vice Chairman); Mark Culliton (Secretary); Jeff Greenberg; Josiane Martinez; Amanda Schaefer; Deborah Adesiji (student trustee); Chrystal Kornegay; Israul Marrerro

**Absent:** Betty Francisco (Treasurer)

**Others Present:**

Valerie Roberson, *President*; Cecile Regner, *Vice President*; Kevin Hepner, *Vice President*; Lorita Williams, *Vice President*; Patricia West, *HR Chief/Officer*

**I. Call to Order:**

Chairman Chertavian called the meeting to order at 6:00 PM.

**II. Approval of Minutes: June 26, 2018**

By a motion of Trustee Fernandez and second by Trustee Greenberg, the minutes were approved.

**III. Public Comment**

There were no participants for public comment.

**IV. President's Report**

President Roberson welcomed the Board members and informed them she had a presentation to honor new student trustee Deborah Adesiji, but she would wait until later in the meeting to proceed.

**V. Report of the Chairman**

Chairman Chertavian also offered welcoming remarks, informing the Board he was encouraged to see such a strong attendance of trustees, students and staff.

**VI. Committee Reports**

### **Human Resources (Director Patricia West)**

Director West welcomed new RCC employees who have been hired since the last Board meeting. She then presented two resolutions stating that Professors Nunotte Zama and Loretta Cunningham have been granted tenure. Board members and guests applauded Professor Zama, who was in attendance.

### **Academic and Student Affairs (Vice President Cecile Regner)**

Vice President Regner introduced Assistant Dean of Student Life Jelani Townsend who presented several new athletic staff and athletes to the Board. She then introduced Dean Hillel Sims who asked students who had recently completed internship opportunities to the present to the Board.

She also presented updated figures on the 2018 Fall enrollment as well as information on the College's National Student Clearing compliance rate.

### **Advancement (Vice President Lorita Williams)**

Vice President Williams shared a report with the Board noting the donations received by the College between June 27, 2018 and Aug 31, 2018.

By a motion of Trustee Kornegay and seconded by Trustee Culliton the report was accepted unanimously by the Board.

### **Administration & Finance (Vice President Hepner)**

Vice President Hepner presented the final FY '19 budget to the Board for their review and approval.

By a motion of Trustee Culliton and seconded by Trustee Greenberg the resolution approving the FY '19 Budget was approved unanimously.

He also presented the finance report to the Board for their review, noting the fully audited report would be coming soon.

## **VI. President Report (Continued)**

Dr. Roberson took this opportunity to formally introduce and welcome Deborah Adesiji to the Board. She also presented her framed citations from the Massachusetts House of Representatives and the Massachusetts State Senate in honor of her service. Trustee Adesiji thanked the Board and offered some remarks.

Dr. Roberson then presented a resolution calling for the appointment of several members to the new RCC Foundation Board of Directors. She noted the foundation remains under the Receivership of Judge Leslie Harris, but that he will soon begin the process of transferring control to the new board.

By a motion of Trustee Fernandez and seconded by Trustee Martinez the resolution was passed unanimously.

**VII. Executive Session**

There was no need to enter executive session. Chairman Chertavian thanked those in attendance.

**VIII. Adjourn**

**7:08 PM**

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Roxbury Community College

Board of Trustees

September 25, 2018

RESOLUTION

This resolution is for the approval of the operating College Budget for Fiscal Year 2019, from July 1<sup>st</sup> 2018 until June 30, 2019.

**WHERE AS,**

- An Annual Review of the budget is prudent to endure compliance with all pertinent Commonwealth legislation and policies; and
- A comprehensive review of expected revenues and expenditures is needed to ensure that the College is operating within a balanced budget; and
- The College administrators will be responsible for evaluating all expenditures and requests and ensuring that the College is operating within this budget; and
- The FY '19 General Appropriations Act of the Commonwealth has been signed by the Governor

**NOW THEREFORE,**

It is resolved by the Roxbury Community College Board of Trustees that the attached budget shall be effective July 1, 2018 through June 30, 2019. The President or her designee shall take the necessary steps to implement the budget as voted.

## **Roxbury Community College**

Board of Trustees

September 25, 2018

### **Resolution**

This resolution is to accept the appointment of new members of the Roxbury Community College Foundation Board of Directors, per the terms of the Foundation By-Laws.

#### **WHERE AS:**

- The Roxbury Community College Board of Trustees wishes to satisfy the requirements of a mandated Receivership of the Roxbury Community College Foundation Inc, and

#### **WHERE AS:**

- As part of the duties of the Board of Trustees they must approve the appointment of new Directors to the Foundation Board, and

#### **WHERE AS:**

- The new candidates for Foundation Board Director have demonstrated a commitment to Roxbury Community College, it's students and the Roxbury Community, and

#### **WHERE AS:**

- The careful management of the Foundations funds and accounts is crucial to the continued successful operation of essential services at Roxbury Community College.

#### **NOW THEREFORE,**

It is resolved by the Roxbury Community College Board of Trustees that Pastor Raymond Hammond, Leslie Harris, Stephanie Monaghan, Greg King, Gerald Chertavian, Pastor Evan Hines and Eva Mitchell be appointed to terms to the Roxbury Community College Foundation Board of Directors.