

**ROXBURY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

BOARD OF TRUSTEE MEETING MINUTES – JUNE 22, 2021

BOARD OF TRUSTEES IN ATTENDANCE: Amanda Fernandez, Vice Chair; Mark Culliton, Treasurer; Betty Francisco, Secretary; Jeff Greenberg, RCCF Liaison Trustee; Israul Marrero; Sheriece Perry

ABSENT: Steve Tompkins, Amanda Schaeffer

RCC CABINET: Valerie Roberson, President; Pamela Lomax, Executive Vice President, Compliance & Administration; Cecile Regner, Executive Vice President for Institutional Effectiveness

CALL TO ORDER

The meeting was called to order at 6:01PM by Vice Chair Amanda Fernandez. A quorum was present.

PRESIDENT’S REPORT

President Roberson presented the annual report stating the accomplishments and challenges for FY21.

Accomplishments

- External Communications. Increase in the visibility of RCC students, faculty and programs in print, television, radio and social media.
 - Rapid Redeployment Grant Award and Governor’s Press Conference; and
 - Green Economy Senator Markey Press Conference.
- Fiscal Stability
 - Grant Awards;
 - HEERF CARES;
 - Tuition Free and Scholarships; and
 - Additional state funds to support high need students.

In FY22, RCC will work to improve business processes at the Reggie Lewis Track and Athletic Center (RLTAC) to meet the Office of the Auditor’s recommendations. There will be enhanced academic programming and service for the community.

Trustee Culliton asked for additional details on the RLTAC management position and the team’s ability to execute the leadership vision. The RLTAC manager left RCC to be married and moved to another state. President Roberson described general employee turnover based on employees taking new positions, moving to new areas of the US, and leaving due to illness. Although there is high turnover in higher education in Massachusetts, RCC is receiving high quality applicants for vacancies.

RLTAC maintenance and renovations will take place as soon as the CIC Mass Vaccination Center closes at the end of June. HVAC, gymnasium flooring, dance studio flooring are needed. This work will take place prior to the beginning of the high school track center.

Trustee Culliton requested updates to the Board on vacancies. Trustee Fernandez asked about decision-making surrounding the expansion of academic programming at the RLTAC. President Roberson explained that the expanded academic programming has been in discussion for a couple of years. The work with the Auditor’s Office to ensure compliance with the new interpretation of the enabling

legislation, created an environment to explore more than incremental change. The effect of the pandemic and campus climate surveys indicated an unmet demand for wellness programming. The initiative for next year will be to expand this programming for students, employees and the community. Trustee Fernandez expressed her satisfaction with the priority of wellness programming during this time.

PRESIDENT’S EVALUATION

Trustee Fernandez provided an overview of the DHE evaluation procedures. Summary highlights reported by Trustee Fernandez included:

- The response to COVID-19 was exceptional. College response for online and remote learning completed successfully.
- External relations. Positive improvement in visibility and community relations.
- Roxbury Community College Foundation. New members, by-laws and successful fundraising.

The Board encouraged President Roberson to work on strategic partnerships, recruitment and retention of highly qualified faculty and staff, dual enrollment, distance learning delivery, and financial performance in FY22.

Trustee Fernandez thanked the president and the college staff who rose to the occasion during the difficult times of the pandemic. Trustee Greenberg voiced best wishes for a coming year with less challenges. Trustee Culliton quoted Victor Franklin.

INSTITUTIONAL EFFECTIVENESS COMMITTEE REPORT

EVP Regner provided a high-level summary of enrollment and how COVID-19 impacted it. Summer noncredit offerings are ahead of last year, and credit enrollment is looking to come in even to Summer 2020. RCC has been serving students on campus since the beginning of the pandemic, however, we will be gearing up over the summer. RCC has re-opened the Testing Center for GED, HiSET exams, and all of the outreach activities will occur this summer. The newly available financial assistance will make a significant difference in reducing

Trustee Greenberg asked about the continuation of distance learning. The majority of the fall schedule will be online, or hybrid. Summer and Fall schedules were developed as Guaranteed Schedule. The catchment area has expanded especially in Metro West and East Boston. Trustee Greenberg asked about flexible delivery for working students. Online course delivery will continue, and at the same time in-person, which is our strength, will come back in its future form.

Trustee Fernandez asked about BPS funding to help support dual enrollment, early college and high school completion work. RCC will have a district level dual enrollment MOU for dual enrollment. Additional opportunities for high school stop outs are planned. And Chapter 74 programs whereby high school students earn college credits for completion of a career program in high schools.

Trustee Francisco asked about student childcare needs. EVP Regner summarized plans for FY22 Tiger Club for the school-aged children homework network for BPS vacation weeks.

HUMAN RESOURCES

EVP Lomax presented the following employees who will be tenured in this academic year:

- Binslas Anilus, Faculty, Mathematics,
- Joyce Atkinson, Coordinator, Learning Center, MCCC Professional,
- Valerie Atherley, Faculty, Information Systems Technology, and
- Janet Rafuse, Faculty, Radiologic Technology.

FINANCE COMMITTEE REPORT

FY21 Preliminary Budget – The FY22 Preliminary Budget approval gives the college spending authority over the summer. The Commonwealth budget is in conference committee. The final FY22 Budget will be presented at the September Board meeting. The FY22 Preliminary Budget uses the State House budget proposal. The ongoing impact of the pandemic on enrollment and all college operations is difficult to predict. The state appropriation is expected to remain even for FY22. Adjustments have been made for loss of rental auxiliary revenue from RLTA rentals, closing of the food service vendor (Rebecca’s) and on-campus bookstore (Follett.)

New look for FY22 Preliminary Budget shows the state appropriation so that it is clearer to match to the state budget document. The fringe which has been a pass through will not be shown in the same way as the past. The HEERF/CARES funding reflects the largest increase.

Trustee Culliton encouraged his colleagues to join the Finance Committee.

Capital Projects Update

EVP Lomax presented a high-level summary of the 39 capital projects currently in process with DCAMM. The OPM is working with the college to bring these projects to conclusion. Supply chain disruptions due to the pandemic have some impact on the projects. RLTA HVAC system needs to be replaced as the equipment is past the end of its lifespan.

CONSENT AGENDA

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| 1. Resolution - Minutes BOT Minutes April 20, 2021 | Approved |
| 2. Resolution – FY22 Preliminary Budget | Approved |
| 3. Resolution – MCCC Candidates for Tenure | Approved |
| 4. Resolution – Extension of Employment Contract - President | Approved |

Trustee Marrero moved to approve the Consent Agenda, seconded by Trustee Perry.

Roll Call Vote on Consent Agenda

Trustee	Vote
Culliton	Aye
Fernandez	Aye
Francisco	Aye
Greenberg	Aye
Marrero	Aye
Perry	Aye

All resolutions in the Consent Agenda were approved.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

The meeting was adjourned by Vice Chair Fernandez at 7:06PM

Betty Francisco, Secretary

Date

RCC Board of Trustees