



BOARD OF TRUSTEES MEETING

MINUTES

JUNE 20, 2023

Trustees Attending: Chair Steven Tompkins, Portsha Franklin-Gordon, Richard O'Bryant, Miriam Ortiz (via phone), Sheriece Perry, Tameka Simms (via phone)

Also Attending: Interim President Jackie Jenkins-Scott, EVP Joyce Taylor Gibson, EVP and Special Assistant Marta Rosa, EVP Andy Vidal, Valerie Thornhill-Hudson, Executive Assistant to the Interim President

Absent: Omari Aarons, Betty Francisco, Israul Marrero, Kiara Rosario, Anthony Samuels

Call to Order

Chair Tompkins called the meeting to order at 6:15 p.m.

I. Welcome

Chair Tompkins welcomed and thanked the Trustees and RCC staff for attending the meeting.

II. Chair's Report/Update

Chair Tompkins acknowledged Interim President Jenkins-Scott's commitment to Roxbury Community College. He stated that the Interim President's Performance Assessment was on the agenda to be approved by the Trustees at this meeting.

III. Finance Update

EVP Vidal gave a financial update on the FY24 budget and referred Trustees to his report and spreadsheets. The spring for FY22-23 is up by 21%, which indicates that we are headed in the right direction. FY23-24 revenue is low by \$300,000 due to the absence of CARES dollars. This gap is being filled with other grants, some of which have been increased for FY24. Mr. Vidal reported that as we go into the fiscal year on the operating side, the College will have more grant opportunities and will benefit from an increase in students. Expenses are slightly higher to date which are likely grant related.

Mr. Vidal reported that the audit schedule for RCC will be the weeks of 6/26, 8/14, 9/18, 9/28.

Mr. Vidal gave a brief facilities update. The work on the roof of Buildings 1 and 3 is complete. Bids for the roof on Buildings 2 and 4 will go out in July. The fume hoods project will be completed before June 30. Mr. Vidal reported that the Corner Sign upgrade project is moving along slowly, and the security upgrade is scheduled to end by June 30.

Mr. Vidal reported on the Information Technology. The cloud migration project is underway, and the switchover began on June 1. The project is expected to be completed by the end of the year.

IV. NECHE Update

EVP Taylor Gibson and Dr. Van Dreason, Dean of Assessment, gave an update on NECHE. The College is preparing for the NECHE Evaluation visit scheduled for October 15, - October 17, 2023. We are working diligently to meet the milestones and deadlines for the NECHE report that is due on September 3, 2023. Staff, faculty, deans and coordinators are working with EVP Taylor Gibson and Dean Van Dreason to address the challenges of this visit. Interim President Jenkins-Scott, EVP Taylor Gibson and the Team met with Dr. Barry Garside, Associate VP of Academic Affairs at Nashua Community College on June 12. Dr. Garside will Chair the upcoming focused visit in the fall.

Dr. Taylor Gibson shared an outline of the Focused Evaluation visit in October. She also shared information on Standards 7, Institutional Resources, and Standard 8, Educational Effectiveness. The Assessment Plan will be shared with the Trustees, as they should be aware of what is happening at the College.

V. Presidential Search Update

EVP Rosa reported that we are waiting for the notes from the Trustee Retreat from Dr. Benjamin. We have asked the Department Heads at the College to provide recommendations for who would be a good choice to serve as committee members. The Committee should be ready to meet by the end of July. Ms. Rosa reported that we are waiting for the list of search firms from the DHE. The Committee also has the option of selecting a firm who are not on that list to lead the search.

VI. Interim President's Performance Assessment

Chair Tompkins asked Trustee O'Bryant to serve as lead for the Interim President's Performance Assessment. Trustee O'Bryant worked closely with the Trustees, and Attorney Gina Yarborough, whose legal acumen was very helpful in completing the document. The assessment was forwarded to the Trustees prior to the for their review. Trustee O'Bryant asked that the Board approve the Performance review for the Interim President as presented in Exhibit C. Chair Tompkins thanked Trustee O'Bryant for the giving of his time in this endeavor. He also acknowledged Interim President Jenkins-Scott for commitment and hard work on behalf of RCC.

VII. Interim President's Update

Interim President Jenkins-Scott announced that EVP Andy Vidal was recognized as one of the Boston Business Journal's 2023 CFO's of the year. The BBJ is hosting a luncheon for all honorees on July 20, at the Seaport Hotel Boston.

Interim President Jenkins-Scott reported on the Searches underway at the College. She indicated that the firm of Beverly and Associates have been selected to lead the search for Executive Director of the Reggie Lewis Track and Athletic Center. The firm will be on campus on June 26, and 27, to conduct listening sessions with the RCC community. Interim President Jenkins-Scott stated that the College is hopeful that we will be able to identify an Executive Director by the Fall.

Two excellent candidates were interviewed for the position of Associate Vice President for Enrollment. One candidate decided to take another position elsewhere; the job will be offered to the first candidate. This position will report to the Interim President.

Other appointments include: Dr. Jeff Van Dreason has been appointed as the Dean of Assessment. Dr. Mya Bowen has been appointed to the position of Dean of Liberal Arts and Health Careers. Interim President Jenkins-Scott also acknowledged Dr. Gloria Cater, Dean of Nursing, and the excellent job that she is doing in that department.

Interim President Jenkins-Scott reported that RCC is excited about the Health, Wellness and Healing forum scheduled for September 29, and 30. She reported that in a couple of weeks we may be able to announce the name of our Drum Major for Justice awardee. This award will be presented at the Gala in February.

The RCC Community Dialogues were very successful. Each one has been documented, and the information will be presented to the new RCC president.

VIII. Consent Agenda

On a motion made by Trustee Perry and seconded by Trustee Tompkins, the following Board members approved through roll-call vote Item 1 as presented in the Consent Agenda:

Steve Tompkins, Chair	Miriam Ortiz
Richard O'Bryant	Portsha Franklin-Gordon
Sheriece Perry	Tameka Simms

1. The Board approved the FY24 Budget as presented Exhibit A.

On a motion made by Trustee Perry and seconded by Trustee O'Bryant, the following Board members approved through roll-call vote Items 2 through 3 as presented in the Consent Agenda:

Steve Tompkins, Chair	Miriam Ortiz
Richard O'Bryant	Portsha Franklin-Gordon
Sheriece Perry	Tameka Simms

2. The Board approved the Pocket Park as presented in Exhibit B.
3. The Board approved the Performance Review for the Interim President as presented in Exhibit C.
4. The Board approved the Board Minutes as presented in Exhibit D.

IX. Public Comment

There were no public comment requests for this meeting.

X. Adjournment

There being no further business, the Board of Trustees meeting adjourned at 8:05 p.m. The next scheduled meeting of the Board is September 19, 2023 at 6 p.m. This meeting will be held in person at Roxbury Community College.

Respectfully submitted,

Valerie Thornhill-Hudson
Executive Assistant to
Interim President Jackie Jenkins-Scott