

REFUND POLICIES

The Refund Policy applies to tuition and fees for all students who register for one or more courses at RCC. This policy goes into effect on the first day of classes for each semester.

You may add or drop classes during the ADD/DROP period without charge. The official start and end dates of the ADD/DROP period can be found in the Academic Calendar.

Refund policy rules:

TIME PERIOD	REFUND	TRANSCRIPT
Withdrawal during ADD/DROP period	100% tuition and fees	All courses will be deleted from the student's transcript
Withdrawal during the <u>five school days</u> after the ADD/DROP period ends	75% of tuition and fees, less \$25 registration fee	Withdrawal (W) will appear on student's transcript
Withdrawal during the <u>sixth through tenth school day</u> after the ADD/DROP period ends	50% of tuition and fees less \$25 registration fee	Withdrawal (W) will appear on student's transcript
Withdrawal <u>eleven school days or beyond</u> the ADD/DROP period ends	No refund	Withdrawal (W) will appear on student's transcript

If you have any questions regarding the refund policy, please see your Academic Advisor or the Business Office.